# General Information



# Registration

#### **Opening Hours**

Saturday, Sept.14	8:00-19:00
Sunday, Sept.15	8:00-18:30
Monday, Sept. 16	8:00-17:30
Tuesday, Sept. 17	8:00-18:00
Wednesday, Sept. 18	8:00-15:30

#### **Registration Desk**

Lobby (2F), Pacifico Yokohama Conference Center

#### The Congress Registration Fee includes

Full-Delegate & Student	Accompanying Persons
<ul> <li>All congress sessions Sept. 14-18.</li> <li>Entrance to the Opening Ceremony</li> <li>Welcome Reception in Exhibition Hall on Sept. 14</li> <li>Congress Concert on Sept. 16 (1,000 seats available)</li> <li>Entrance to Exhibition Hall</li> <li>Congress bag</li> <li>Program Book, Abstract USB</li> </ul>	seats available)

You will be provided with a name badge when you register at the Registration Desk.

All delegates are requested to wear their name badges at all times within the Congress venue.

Accompanying persons are admitted to Welcome Reception (Sept. 14) in Exhibition Hall and Congress Concert (Sept. 16).

# **Certificate of Attendance**

Certificate of Attendance will be handed at registration desk.

# **Exhibition**

A commercial exhibition will be held at the Exhibition Hall.

#### Opening Hours:

Sunday, Sept.15	9:00-20:00
Monday, Sept. 16	9:00-21:30
Tuesday, Sept. 17	9:00-21:00

# Lunch

For the Luncheon Seminars, boxed lunch will be served in the seminar rooms. Please check the Program at a Glance for the luncheon seminars.

# **Meeting Policies**

- Photographing and audio recording without the permission are prohibited.
- Please set your cell phones into silent mode or turn off during the sessions.
- Eating and drinking during the sessions are prohibited. (Luncheon Seminars are excluded.)

# **Venue Information**



#### **Secretariat Office**

Secretariat Office is located at Room 213 on the 2nd floor of the Conference Center of Pacifico Yokohama.

#### Cloakroom

The Cloakroom is located on the 1st floor. Valuables cannot be left at the Cloakroom.

#### **Opening Hours:**

Saturday, Sept.14	8:00-21:00
Sunday, Sept.15	8:00-20:00
Monday, Sept. 16	8:00-21:30
Tuesday, Sept. 17	8:00-20:30
Wednesday, Sept. 18	8:00-18:00

#### **Business Center**

Computers and photocopiers are available at the Business Center on the 1st floor of Conference Center as well as on the 2<sup>nd</sup> floor of the Exhibition Hall.

Opening Hours: 9:00-18:00

#### **Internet**

Free wireless Internet Service is available in following three areas.

- 1) Conference Center Foyer Area and all Session Rooms
- 2) Exhibition Hall B

#### **Lost and Found**

Please visit the Registration Desk for lost and found.

#### **Foreign Exchanges and Travelers Checks**

Foreign Exchange services is available at business center located on the  $2^{\text{nd}}$  Floor of the Exhibition hall.

(Accepted currencies: Euros, US dollars, up to 100 USD or Euro, per person per day )

Opening Hours: 9:00-18:00

#### **Travel Desk**

Travel Desk is located at next to the Registration Desk on the 2<sup>nd</sup> Floor.

Official Travel Agency: JTB Global Marketing & Travel Inc.

2-3-11 Higashi-Shinagawa, Shinagawa-ku, Tokyo 140-8604 Japan

Email:hupo2013@gmt.jtb.jp Tel:+81-3-5796-5445 FAX:+81-3-5495-0685

#### Taxi

Taxi Berth is located outside of the Intercontinental Hotel located immediately next to the Pacifico Yokohama Conference Center

## **Smoking Areas**

Smoking areas are located in the following areas: Conference Center (1F, 3F, 5F), Exhibition Hall (1F, 2F)

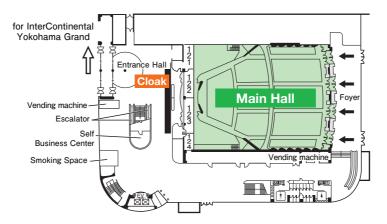
## Nursery

Nursery is available near the Congress areas. Please contact the Secretariat.

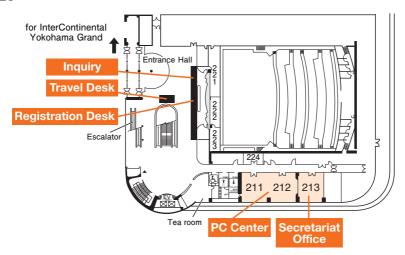


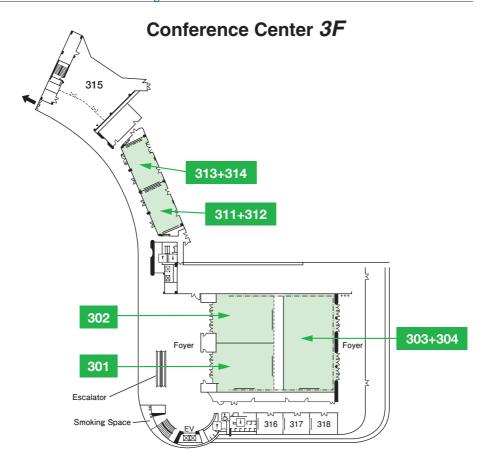
# Floor Maps

# Conference Center 1F



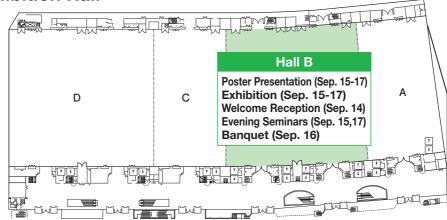
# 2F





#### **Exhibition Hall**

1*F* 





# **Exhibitors**

